

Bright Start Learning Center



1501 17th Street Santa Monica, CA 90404 (310) 315-9353
BrightStartLearningCenter.com

Enrollment Application

Start Date _____

Child's full name _____ Sex M or F?
Birthdate _____ Age _____

Parent or Guardian _____ Phone-Home _____ Phone-Work _____
Cell# _____ email address _____
Address _____ City _____ Zip code _____

Parent or Guardian _____ Phone-Home _____ Phone-Work _____
Cell# _____ email address _____
Address _____ City _____ Zip code _____

Mother's Employer _____
Address _____
Father's Employer _____
Address _____

Doctor's Name _____ Phone _____
Emergency contact other than parent _____ Phone _____
Relationship to child _____

Previous school experience? Yes or No Referred by _____

Physical limitations _____

Additional information (including allergies) _____

Do we have your permission to release your child's address and phone number if requested by other parents? Yes or No

Please circle description of care desired and circle days requested:

Toddlers 2 years – 3 years Mon Tues Weds Thurs Fri
Preschoolers 3 years – 4 years Mon Tues Weds Thurs Fri
Pre-K 4 years – 5 years Mon Tues Weds Thurs Fri

Monthly Tuition Rate- Please circle the hours requested

1. **Full-Time—All Ages** (Mon-Fri 8:00-5:30) \$1060.00
Part-Time—Two year olds
Three half days (8:00-12:00) \$475.00 Five half days \$740.00
Three full days \$835.00

2. **Part-time—Three-Five year olds**
Five half days (8:00-12:00) \$730.00 Three full days \$825.00
Extra full day (all ages) = \$80.00 Extra half day = \$40.00

Application fee = \$40.00

Tuition Policy

Tuition at Bright Start Learning Center is paid on a monthly basis. It is due on the first of each month. There is a grace period of three calendar days. If tuition is not in at the closing of the third day, a late fee of 8% will be added. Parents or guardians whose accounts become delinquent will be asked to withdraw their child from Bright Start. Lack of payment is a breach of contract. Childcare will be terminated, last month's deposit will not be refunded, and legal steps will be taken. I have read and understood all statements above.

Signature of parent or guardian _____ Date _____

June 2009

Application continued

Admission Policies

--Bright Start Learning Center is open to all children, regardless of race, nationality or religion, who may benefit from our program.

--Hours of operation are from 8:00am-5:30pm, Monday through Friday. We ask that no child be dropped off later than 11:00am. Pick up time for the morning program is 12:00noon, pick up time for full time children is 5:30pm SHARP! Any parent who arrives after 12:00pm or 5:30pm will be charged a \$1.00 per minute late fee. Parents or guardians who are late more than three times in a month will be asked to withdraw their child from Bright Start. Failure to pay late fee will also result in withdrawal.

--Many researchers in human development have studied the importance for all children to be able to rely on their daily schedules. For this reason and the legal restrictions enforced on us by licensing, we will not allow any changes in daily schedules during the month unless approved by both directors in advance. Four weeks written notice is required to either change or terminate our contract.

--Tuition is based on time and the space reserved for your child. Therefore, refunds or make up days cannot be made for sick days, vacations, holidays or any other missed days. If a child is absent for three or more consecutive days without any communication with the parents, we will assume this is a termination of contract.

--Bright Start will implement a yearly cost of living increase in September. Parents will be notified of the new prices one month in advance.

--To keep all of the children, teachers and their families as healthy as possible, we ask parents to notify the director if your child has any contagious disease immediately. If a child becomes ill at school, the child will be isolated from the others and kept comfortable until parents arrive. We insist that parents' act quickly. If your child is sick and will affect the health of others, please keep him/her at home. A child with an excessive runny nose will be sent home if it compromises the sanitary condition of our center. Any child having diarrhea, vomiting or running a fever will immediately be sent home. We will not accept any ill child back into school until he/she has completely recovered (minimum of 24 hours).

--Any check returned by the bank for any reason will result in a \$20.00 returned check fee plus the 8% late fee, paid in cash or money order. Any parent or guardian who is consistently writing bad checks will be asked to withdraw their child from Bright Start. If payment is not received within 30 days of leaving, legal action will be taken.

--When a second child from the same immediate family is enrolled, a 10% discount toward tuition only, will be awarded for that child. This discount will apply only while both children are enrolled at Bright Start.

-- We require at least one parent or guardian to attend one of our monthly tours before enrolling their child.

-- Any family wishing to pay the year's tuition in advance, will receive a 5% discount off of tuition only.

Deposit Policy

Before your child begins coming to Bright Start Learning Center, the following payments must be made in full:

1. Application fee (non-refundable)---\$40.00
2. Registration fee—A \$200.00(one hundred) payment will be obtained in order to hold your child's place at Bright Start. You will not be guaranteed a space until this payment is received. Upon enrollment, this fee will cover the costs of application updating, a t-shirt, insurance, placement and two keys (extra keys will cost \$3.00 each). This payment is non-refundable
3. Deposit—One-half (1/2) month's tuition is required one month before start-up date. This deposit will be applied to your child's last month at Bright Start Learning Center. It is applied towards tuition only and will not be used at any other time without four weeks written notice and is non-refundable. If your child's days increase, you will be asked to increase your deposit as well.

Therefore, your initial payment should include one and one-half months of tuition and the registration fee.

I _____ parent or guardian of _____ have read and understood that the payments described above need to be paid in full before my child starts attending Bright Start Learning center. If I do not make the payments in full, Bright Start is not legally responsible to reserve a space for my child.

Signature of parent or guardian _____ Date _____

Admission Agreement

If my child is accepted for enrollment, I agree upon the following conditions:

--I agree to pay tuition on the first of every month as well as any other fees as described on this application.

--Bright Start cannot be held responsible for any injury that is sustained on Bright Start property, beyond the assurance that the injury will receive prompt professional care.

--I agree to pay my account as described in the deposit policy.

--I understand that lack of payment is a breach of contract. Childcare will be terminated, last month's deposit will not be refunded and legal steps will be taken if payment is not made within 30 days of departure.

--Bright Start reserves the right to terminate service for any child who becomes a danger to him/herself or others.

Prior to signing this agreement, I have read and understood all portions of the parent handbook and admission application and I have attended a tour of the school. Any questions I may have had about the policies of Bright Start Learning Center have been answered to my satisfaction.

Signature of parent _____ Date _____